

## SPAIN INTERNSHIP SERVICE DESCRIPTION AND CLAUSES.

Spain Internship connects students, companies and universities since 2009.

Our mediation service offers an opportunity for those students who are not able to get an internship by themselves or need really specific requirements, offering them a personal, customized solution. One of our agents will take care of the whole process and upon acceptance of the request, will commit to arrange an internship with the required conditions.

The mediation service is fully customized, therefore, you have to submit your request filling in your requirements being necessary to be accepted by both parties.

We work in a pay per success basis, so you only pay once the internship is set and your documentation is ready.

## THE PROCESS

1. **Complete this service agreement.** Fill in this document and send it to us with the requirements. Once we accept your request you should pass to nextstep.
2. **Payment of deposits.** To start our research we require you to pay a deposit of 100 € that will be given back in case we do not find a suitable internship for you. Make the transfer with your name as a concept to:

Recipient:	STUDENT MOBILITY SLU
Account information:	IBAN: ES41 0049 1441 0922 1002 9566 BIC: BSCHESMMXXX
Name of the bank:	Santander Bank
Address:	Avenida Lope de Rueda, 108 Málaga

You can also pay by paypal to [jose@spain-internship.com](mailto:jose@spain-internship.com)

3. **Interviews.** Once we receive your deposit, one of our agents will personally take care of your application. Once we have an internship fitting your requirements we will set up an interview.
4. **Documentation.** At this point we will take care of making the paperwork with your university / school and the company so we make sure everything is arranged on time.
5. **Other issues and payment.** If you need to apply for a Visa or you need housing advice we will arrange it at this step. At this moment, you need to pay the rest of the fee 390 € to make a total price of 490 € to the same account provided previously.

## LEGAL TERMS

1. The student agrees with the following terms when signing this services information document.

2. The student accepts and confirms that Spain Internship is an intermediary agency whose service is to connect students and companies to set up internships with the requirements defined by the student.

**A. Position desired:** \_\_\_\_\_

**B. Minimum benefit requirements:** \_\_\_\_\_

**C. Availability from:** \_\_\_\_\_ **till** \_\_\_\_\_

**D. Deadline:** \_\_\_\_\_

**E. Duration:** \_\_\_\_\_

**F. Locations accepted:** \_\_\_\_\_

**G. University requirements:** Yes  No

**H. If Yes please specify:** \_\_\_\_\_

3. Deposits and refunds:

1. Deposit is refundable only in case we do not find an internship which meets student requirements described in this service agreement. The deposit is not refundable in any other case. Students from European countries will get the refund to their bank account. Students from non-European countries will get their refund made through PayPal.
2. In the moment the candidate is interviewed and accepted to an internship fitting to requirements payment of the full fee is mandatory, despite going or not to the placement confirmed.

3. All information included in this proposal is confidential information and shall not be passed on to third parties.

4. Applicable Law Jurisdiction: These terms of use shall be governed by the Laws of Spain and by no other law. Any litigation related to the interpretation or execution of these terms of use shall be submitted to the exclusive jurisdiction of the Courts in Seville.

5. The payment of the total fee shall be done within 2 weeks after the confirmation e-mail is sent. 50 € extra will be charged as a penalty per week delayed. Other conditions may be possible under mutual agreement, which conditions will be described in another contract.

6. Spain Internship is not providing training agreements and the student is responsible of providing it. Cancellations will not be possible due to the lack of training agreement and the whole service will need to be paid (490 €).

Student name: \_\_\_\_\_

Student address: \_\_\_\_\_

Passport/ID number: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Whatsapp number: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

The Student Mobility SLU

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