

SPAIN INTERNSHIP SERVICE DESCRIPTION AND CLAUSES.

Spain Internship connects students, companies and universities since 2009.

Our mediation service offers an opportunity for those students who are not able to get an internship by themselves or need really specific requirements, offering them a personal, customized solution. One of our agents will take care of the whole process and upon acceptance of the request, will commit to arrange an internship with the required conditions.

The mediation service is fully customized, therefore, you have to submit your request filling in your requirements being necessary to be accepted by both parties.

We work in a pay per success basis, so you only pay once the internship is set and your documentation is ready.

THE PROCESS

1. **Complete this service agreement.** Fill in this document and send it to us with the requirements. Once we accept your request you should pass to next step.
2. **Payment of deposits.** To start our research we require you to pay a deposit of 100 € that will be given back in case we do not find a suitable internship for you. Make the transfer with your name as a concept to:
Recipient: Spain Internship SC

Account information: IBAN: ES1200494423092210007088
BIC: BSCHEMMXXX

Name of the bank: Santander Bank

Address: Avenida de Alemania 21 Portal 8 Bloque 21 Loc Postal code: 41000
Location: Sevilla Provincia: Sevilla
3. **Interviews.** Once we receive your deposit, one of our agents will personally take care of your application. Once we have an internship fitting your requirements we will set up an interview.
4. **Documentation.** At this point we will take care of making the paperwork with your university / school and the company so we make sure everything is arranged on time.
5. **Other issues and payment.** If you need to apply for a Visa or you need housing advice we will arrange it at this step. At this moment, you need to pay the rest of the fee 390 € to make a total price of 490 € to the same account provided previously.

LEGAL TERMS

1. The student agrees with the following terms when signing this services information document.

2. The student accepts and confirms that Spain Internship is an intermediary agency whose service is to connect students and companies to set up internships with the requirements defined by the student.

A. **Position desired:** _____

B. **Fields accepted:** _____

C. **Minimum benefit requirements:** _____

3. The deposit will be refunded in case we do not find an internship or company offering an internship the conditions defined above. The deposit is not refundable in any other case. Students from European countries will get the refund to their bank account. Students from non-European countries will get their refund made through PayPal.

4. Important!

Once we find a suitable internship for the requirements defined above and the company confirms the internship we will send you the confirmation e-mail. After that it is mandatory to pay the total amount of the mediation service (490 €)

5. All information included in this proposal is confidential information and shall not be passed on to third parties.

6. Applicable Law Jurisdiction: These terms of use shall be governed by the Laws of Spain and by no other law. Any litigation related to the interpretation or execution of these terms of use shall be submitted to the exclusive jurisdiction of the Courts in Seville.

7. The payment of the total fee shall be done within 2 weeks after the confirmation e-mail is sent. 50 € extra will be charged as a penalty per week delayed. Other conditions may be possible under mutual agreement, which conditions will be described in another contract.

8. Spain Internship is not providing training agreements and the student is responsible of providing it. Cancellations will not be possible due to the lack of training agreement and the whole service will need to be paid (490 €).

Student name: _____

Student address: _____

Passport/ID number: _____

Telephone: _____ Mobile: _____

Internship date: _____ from: _____ till: _____

Date: _____

Signature: _____

Spain Internship SC
J91946392
Calle Burdeos 39, 41012, Sevilla, España